



Mill Race Village Rental Contract

Northville Historical Society at Mill Race Village

215 Griswold Ave., Northville, MI 48167-1664

Office hours: Monday - Friday, 9 am - 1 pm

(248) 348-1845 phone / (248) 348-0056 fax

Return the **Original**
Copy of the contract
with the \$200
Security Deposit

Organization _____ Building _____

Dates Required _____ Rental Time _____

Name _____ Type of Function _____ Phone# _____

Address _____ City _____ Zip _____

Approximate number of guests: Church _____ (maximum 100) School _____ (maximum 35)

Cady Inn _____ (maximum 65 for a sit down or 120 for an hors d'oeuvre event)

\$200.00 Security Deposit due: _____ refunded two weeks after event
- IF CONTRACT IS CANCELED WITH A **MINIMUM SIX MONTH NOTICE**, THE SECURITY DEPOSIT IS REFUNDED.

\$195.00 for three hours (\$50 each additional hour) Rental due: _____ two months prior to event

\$685.00 for Commercial Usage (Village is yours exclusively for the entire day)

- IF NOT RECEIVED BY THIS DATE, YOUR RESERVATION IS CANCELED AND SECURITY DEPOSIT IS FORFEITED.

- IF CONTRACT IS CANCELED WITH **LESS THAN A TWO-WEEK NOTICE**, THE RENTAL FEE IS FORFEITED.

The Northville Historical Society would like the renter to be aware that these are historical buildings and that many hours of volunteer labor and money have gone into restoring these buildings and grounds. The Society deems it a privilege to make these buildings available for public use, and we trust that you will respect the historical value of the premises during your visit.

CONTRACT TERMS

- No public or private vehicles will be allowed within the Village gates except for unloading or loading. Those vehicles that must unload or load will be required to stay on the gravel roadway. Vehicles **WILL NOT** drive across lawns, sidewalks or any other surface structures to facilitate unloading or loading. Failure to comply may cause forfeiture of the security deposit. **ALL VEHICLES MUST PARK IN THE LOT.** There is NO street parking or parking on the grass berm out front.
- No decorations or displays of any kind will be attached to any structure, either interior or exterior, any pole or tree by the use of staples, nails, screws, tacks, wire, tape or any device that in any way will put a hole in or damage the finish of that structure. All decorations or displays must conform to State and City fire and safety codes. Renter will not make any structural or landscaping improvements. All decorations must be removed by the close of the contract time (listed above). No tents or ground stakes are allowed. Winter events: Renter is responsible for snow removal.
- Any personal property of the Renter or Renter's employees, guests or invitees brought into the premise and left thereon either prior to or following any event, shall be at the sole risk of the renter and Northville Historical Society shall not be liable for any loss or damage to any such property for any reason.
- Renter assumes full responsibility for complete cleaning of facilities used. A dumpster is located on the site and all trash will be deposited in dumpster. If renter fails to thoroughly clean all facilities he utilizes, a fee of \$60 per hour will be charged for cleaning. Renter is expected to leave the buildings in as good as or better shape than renter found them.
- Renter undertakes to conduct the event in an orderly manner, in full compliance with all applicable laws, regulations, and rules. Renter assumes full responsibility for the conduct of all persons in attendance and for any damage done to any part of the premise during any time such premises are under the control of the renter, or renter's agents, guests, employees or independent contractor employed by the renter.
- No smoking is allowed in any structure.
- No alcoholic beverages will be allowed on the Mill Race Village site.
- No candles or liquid fuel devices will be allowed in the buildings. Permission is required for warming trays _____ (initials).
- FOR COMMERCIAL USAGE RENTAL: Renter agrees to furnish the Northville Historical Society with Proof of Insurance.

I hereby accept and agree to abide by the above conditions set forth in this contract.

Renter's Signature

Date

N.H.S. Representative