

**NORTHVILLE ARTS COMMISSION**  
The Regular Commission Meeting  
January 13, 2016; 7:00 p.m.

**AGENDA**

**Roll Call:**

Joanne Bandoni	Jennifer Helner	Elizabeth Oliver
Ellen Bennett	Mark Kassa	Sue Taylor
Lesa Buckland	Linda Liedel, exc.	

**Others & Guest Introductions**

**Staff: Liz Carter, Abbey Wright-Geddes, Erin Maten.**

**Guests: Nancy Darga, Northville City Councilwoman liaison**

**Call to order: 7:01 pm;** Establish quorum

**Approval of Minutes:** For November 11, 2015 minutes. First - Ellen B; 2nd - Joanne B; Approved by unanimous voice vote.

**Officer Reports**

Chairperson

First Friday reception/volunteers/sponsors; news; questions/updates

Financials (*will send via email*)

Revenue as of 12/31/15 shows \$35,570.42; expenses are shown at \$54,859.01 resulting in a negative balance of \$19,288.59. However, due to corrections to the accounting, there is a reduction of \$6,000 to this negative balance so that the result is a negative balance of \$13,288.59. This is consistent with our past history of revenue from Arts & Acts at the end of our fiscal year; we should be on trend with our projections to end the fiscal year with a positive fund balance. We must, however, continue emphasis on revenue generation through classes, events and grants.

Budge amendments approved pending the removal of acct. #255-792-943.000 re: equipment rental.

First: Liz O. 2nd - Lesa B.. Passed by unanimous voice vote.

**Committee Reports**

Exhibits - exhibit committee is concerned with having student classes in the upper gallery. At this time only two evening classes of adults with laptops are using the art gallery and for DIA lectures series. Goal is to obtain a screen with stand and eliminate the pull down screen now in use. Also a projector. The upper gallery will be restricted to adult classes with no paint or other such art supplies in use. Communication between Erin, Abbey and the Exhibit Committee is important to insure no conflict with art show "hanging days" and classes. This occurs the week of First Friday. Utilizing class rooms at the community center or the library is not feasible due to expense of renting these rooms. All agreed the upper gallery priority is for art shows.

Bylaws Committee – many comments and suggestions concerning revisions and updating of Northville Art Commission Bylaws. All suggestions, corrections, etc; discussed and the Bylaws will again be presented at our February meeting for further review and vote.

**Other Business:**

501C3 Board Update - Tipping Point Theater and Art House collaboration on concert series, Kittens and Crooners. Discussion about exploring a fundraising effort with them.

First meeting for Arts & Acts will be the first or second week of February. This is the Art House's #1 fund raiser.

There will not be any films at Arts & Acts this year.

Administrative Report - \$400.00 grant obtained, various fund raising events discussed: naming opportunities, Gallery chair donations, memorial gifts, NV Winery and Mark Kassa's gourmet catering, Cantoros's, Kick-Starter and crowd funding. Granite City Dine and Donate for February 3rd.

Store Update - artist of the month, NV Art House art instructor, Jennifer Helner, is Artist of the Month to coincide with the members' show which runs from February 5th through March 19, 2016.

Colleen and Erin are working on a corporate events brochure. Bookings for party rentals are up. Classes are doing very well.

Jennifer Helner and art instructor Marie LaTour will be teaching an after school class twice a month for the next three months at Thornton Elementary School in Novi. We are hoping to continue and expand this outreach program.

Business Showcase, March 19 -@ Northville High School -“ Taste of Northville.” Liz O. has volunteered to represent Art House at this event. We could use another person as well.

**Adjournment: 9:00 pm.**

**Announcements**

\*Next NAC Meeting: February 10, 2016

\*Volunteer Needs:

February First Friday Member Exhibit, February 5, 2016

Food/Drink: Lesa Buckland 5:30 set up

5:30 -7:30 Liz O;

7:30 - 9:00 close and **lock up** Ellen B;

Minutes approved January 13, 2016.

Respectfully submitted,

*Elizabeth S. Oliver*