

Minutes of City of Northville Beautification Commission Meeting October 6, 2014

Attendees: Tomiko Aoki, Pat Baker, Koaki Beyersdorf, Doug Bingham, Jim Gallogly, Nadia Golinski, Sally Hayes, Nachi Hirato, Liliana Miyahara, Donna Moak, Diane Pittaway, and Janet Young

Diane welcomed everyone, including Nadia Golinski who plans to become a member.

Minutes - Diane stated that the September 9, 2014 Minutes needed to be corrected to read, (instead of three cypress bushes) "six cypress bushes." With that correction, Bob moved (previously) that the minutes be accepted; Janet seconded. Motion carried.

Treasurer's Report - If you have any bills, give to Sally. She also has some of the award certificates that need to be distributed to winners if any of us are willing to help her get them distributed.

There was a very nice article in *The Record* about the award winners with Nachi in the photo.

Luncheon - Everything was great. Diane was very proud of everyone's participation which made the luncheon run smoothly. Especially nice was Angela Carson's acceptance speech. The frame for the best in town was beautiful.

Well Planting - Bob, Tomiko, Liliana and Diane added the additional plants to this area; Diane spent about \$184.00 at Christiansen's, significantly less than the approved amount. She purchased astilbes instead of roses because of the lack of sun in the area. It really looks beautiful, especially with the historical sign now in place.

Best in Town Sign - Donna will do work with the sign maker to come up with a new sign for next year.

Nachi's Corner - This area has been changed a lot this summer. We need to decide what to do with this corner for next year. The new tree looks great and lambs ear are doing well. We are considering sunflowers in the back corner. It would also be good to add some stones, but some dirt needs to be taken out before we do anything. Diane's friend (a landscape designer) is going to do a little drawing. She will ask Jim to have some dirt removed before we add wood chips.

DPW Appreciation - Pat and Jan will show our appreciation to the DPW by taking them cider and donuts in the next few days. They will pick up cider and donuts and write a note of appreciation to them. Doug suggested that we invite the crew to one of our meetings at 8:00 a.m for coffee. This would be in addition to the fall appreciation of cider and donuts. Jim gave his approval for this; we will discuss the details in the spring.

Utility Boxes - DTE has completed painting their boxes and Jim will continue to work on getting the rest of the utility companies to get theirs painted.

Construction - Jim reported that all construction on City streets should be done by Halloween. Jim shared that two of the new trees died on the South Main boulevard (they had an oak wilt.) But Jeff Snyder said he will replace in the spring.

Southeastern Michigan Beautification Commission - No one was able to attend the meeting last time. We will try to get someone to attend in the future. It is a quarterly meeting. Sally

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receives the meeting notice and will give to Diane when she gets it. Diane would like to go, but if she isn't able to, is there someone else who would like to attend?

New Business - There are some areas that need to be cleaned up. Jim pulls the geraniums in front of the City Building when the frost comes. Nadia and Donna will plan to deadhead again.

Lily Bed in front of City Building - Diane said she needs to divide a few. Can the guys fill bags with mulch? Jim said that they could. Wednesday, October 8, at 1:00, Diane and Nadia will plan to do. The remaining beds, Jim's team pulls after it frosts. Nadia offered to deadhead the geraniums then as well.

Doug inventoried other places that need our attention. Doug would like to revisit places to see if we can take on and prioritize the list. We need to make a plan for next year. Maybe list and map out areas and look at what we could do. Diane asked that a written list with locations be provided so that the sites can be prioritized.

Evaluation forms for Beautification Award judging - Diane is proposing three categories: (1) overall attractiveness (curb appeal) arrangements and factors of design and focal points attracts us, scale of 1 to 4; (2) use of the whole space, (3) health and maintenance of the area. It would be great to get this finalized, in print, and then share with the businesses in the City. Diane will email a draft prior to the first meeting in 2015.

Jobs List:

Chair - Diane

Minutes - Donna

Treasurer - Sally

Emails - Janet will do, but she has a virus on her computer that she can't get resolved.

Cards - Sally

Member List - Janet

Name Tags - Pat

Adopt-a-Garden - Review next year.

Garden Signs - Donna does, but we will review next year.

Guest Members - Nachi

Deadheading Schedule - Pat

Photographer - Need one. Nachi can take photos until we get one.

Plant experts - Diane and Pat

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PowerPoint - TBD

Glove orders - Janet will order in the early spring, 2 dozen small, 1 dozen medium, 1 dozen large (Julie may still have some.)

T-shirt orders - Diane. In the future we will order with a Northville logo on the front. Did Kevin use all that we gave him? Donna will check with him.

DPW Appreciation - Pat and Janet

Council Meeting Liaison - Jim will represent, but will let Sally and Janet know if there is something on the agenda that pertains to us.

Southeast Michigan Beautification - Quarterly - Sally gets notices and will give to Diane.

Publicity and coordination - Julie will take care of this.

Seeding Giveaway - Bob; but it will be every other year. The shredding, which the Township does, will be every other year as well, so both of these events will take place again in 2016.

New projects coordinator - Diane, but will delegate as necessary.

Liaison to City - Doug

Our first meeting of next year will be the first Monday in April; Monday, April 6, 2015.

Respectfully submitted,

Donna Moak

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