

**Minutes of City of Northville Beautification Commission Meeting
August 29, 2016**

Attendees: Tomiko Aoki, Doug Bingham, Nadia Golinski, Sally Hayes, Nachi Hirato, Yumi Kudo, Callie Milroy, Liliana Miyahara, Diane Pittaway, Kei Sakakida, and Terry Snyder

Diane welcomed everyone, adding that she is awaiting the final approval of Yumi's and Kei's application. Tomiko and Liliana passed out copies of the member list.

Minutes: Diane asked for additions/corrections to the August 1st meeting minutes which had been sent out last week. Doug moved to accept the minutes. Callie seconded. Diane announced that the minutes of the June 27th meeting had been approved via email by Callie and Nachi.

Treasurer's Report: Sally explained that all the invoices for 2015-16 fiscal year have been appropriated, some to DDA and some to Allen Terrace, leaving us with an expenditure of about \$1,915.77 which is under our budget allotment. Our portion of the Seedling Giveaway was \$631.00. This is a biannual expense. A total of \$233.50 paid for plants and materials for Rotary Park. Diane will approach the Rotary president about transfer of this responsibility in the future.

Sally explained that we have a separate budget for "Ceremonial" expenses which will cover the cost of the luncheon. Doug asked if we can find out the reserve amount. Sally and Diane will try to find out information about the reserve fund.

Officers Election: Diane asked for nomination of chairperson and secretary. All agreed to keep Diane as chairperson and Sally as treasurer. Currently, no one is available to serve as secretary. Diane will continue to record minutes in the interim.

BCSM: Our invitation to the autumn meeting of Beautification Council of Southeastern Michigan to be held September 15th in Brownstown was passed around. No one will be able to attend this time.

Deadheading: During August Nachi declared an "Emergency Work Alert." Members and guests who would be celebrating the traditional Japanese holiday if they were in Japan showed up to clear away the overgrowth of vines and stems in the barrels. When they finished, all the barrels looked fresh and neat, peace everywhere. Thank you Team Japan for your generosity and sharing your appreciation of beautiful surroundings. Nachi will continue to organize the deadheading until the Victorian/Heritage festival.

City Hall & Lily Bed: Diane thanked Nadia for her diligent and expert care of the geraniums which has been more challenging with irrigation problems and the heat. Nadia spared us from a clean up of the dead lily stalks by doing it all herself. Thank you Nadia!

Award Signs: Diane shared some of the delighted reactions from business owners upon receiving their awards. Doug suggested that we consider delivering the Best in Town first instead of last. This will be discussed next year.

Luncheon Preparation: Liliana and Tomiko have provided name tags for all who did not have one. Nachi provided Diane with a list of the guest volunteers. Diane will be checking with Michelle for RSVP responses so that award winners can be contacted for a final count.

Julie is ordering mums plus purchasing frame; Diane will get tablecloths; Sally will pick up napkins. Callie is preparing scrapbook. Diane is doing powerpoint and will coordinate with Township on video to run during the presentations. Almost everyone will arrive by 11:00 a.m. to help with set up.

Eight Mile/Center St: Terry has surveyed the area and proposes that almost all the weed infested plantings be removed to be replaced with divided grasses. Fresh mulch and boulders will be all that will be needed. All agreed to meet there Monday, Sept. 12th @ 9 a.m. so that the north entrance to Northville will look neat and welcoming in time for the Heritage Festival. We will need gloves, shovels, yard waste bags, and containers for the plants to be removed. Terry will bring bags of mulch in her truck. Diane will contact Jim Gallogly about providing fabric guard and boulders. Also, she will request the entire paver area and surrounding sidewalk be sprayed with vegetation killer before the clean up.

Nachi moved to dismiss the meeting; Gary seconded. Members gathered for a group photo before leaving.