

City of Northville Beautification Meeting Minutes
July 9, 2018

Attendance: Sally Hayes, Nachi Hirato, Suemarie Klimek, Yumi Kudo, Julie Mantay, Callie Milroy, Liliana Miyahara, Julie Mundy, Diane Pittaway, Amanda Serpelloni, Terry Snyder

Guest: Carol Panko

Absent: Doug Bingham, Nadia Golinski, Gary Haas, Loyd Cureton (DPW)

Meeting was called to order at 8:35 a.m. by Diane Pittaway.
Congratulations to Julie Munday on her appointment to the Beautification Commission.
All renewing members appreciated the personal thank you letter from Mayor Roth. We now have 14 members.

Meeting minutes for June 4, 2018 were approved.

Treasurer's report by Sally: July 1st started the new budget. Expenses deducted for 2017-18 included the Seedling Give-away, plants, fertilizer, gloves, shirts, and SEMBC luncheon registrations. About \$1,400.00 was spent. The invoice for the parade banner will be submitted for the 2017-18 budget.

SEMBC Luncheon/Meeting: Callie, Liliana, Amanda, and Julie Mundy attended the June 21st luncheon. Callie reported that the sign up for hosting in September 2019 is already assigned. Some discussion of plans to host in September so that we can offer a tour of the Yerkes House Garden. Diane asked members to consider this for future event.

Thanks to Julie Mantay for persistent efforts and success with publicity. Northville Record of June 7th published a front page article about us quoting positive comments from Lori Ward who commended us for making the City beautiful and saving thousands of dollars. Also, Marilyn Price, City Council Commissioner, in an email to Diane regarding the date of September 25th for the Awards Luncheon thanked us for "making Northville shine."

Commission member training session (June 7th) was attended by Callie, Liliana, Amanda, and Diane. Commission appointment makes us a representative of City Council and responsibilities of Open Meetings and Freedom of Information Acts that apply to all government activities relate to us as well. Our awards judging process is especially subject to commission requirements.

Awards pamphlet design with Angela Carson has been on hold to be resumed in the fall and winter for finalization in April 2019.

Environmental Chemical Use Certification: Concern for the cost plus continuing fees and the limited areas Beautification would want to use it were cited as reasons for Callie not to pursue an application for training.

Card and Flower Fund: Suemarie and Julie motioned for the proposal of a card and flower fund to be maintained by Sally. A \$3.00 contribution will be made at the time of assignment and/or renewal of membership. Contribution is voluntary and not part of our budget. All agreed.

NEW BUSINESS

Voting for 2018-19: Suemarie motioned, Terry seconded that current officers retain their positions:

- Diane Pittaway – chairperson
- Julie Mantay – co-chair
- Sally Hayes – treasurer
- Callie Milroy – secretary

All voted in favor.

Griswold Sign: Diane met with Loyd Cureton to discuss options for clearing the sign area and painting the sign. Since Griswold is a county road permits may be needed. Diane asked members to consider a plan to remove all plantings and weeds within the edging and install a fabric weed barrier with stones. Plantings could then be minimal such as echinacea or black-eyed Susan. Replacement of plants behind the sign to be considered. Option of a rain garden was briefly discussed but dismissed as requiring more labor, resources, and maintenance than the current proposal. Loyd will be advising as to whether DPW crew or a sub contractor will be needed to accomplish the project. Doug Bingham has volunteered via email to Diane to check on the site regularly for maintenance once the new landscaping is finished. Project will be discussed further when details of permits and cost are available.

Julie Mundy offered weed block fabric to use for the project. Thank you, Julie.

Barrel Patrol: Nachi distributed the new barrel maintenance schedule. Two members each week will check barrels and planters in all sections. Mainly, sweet potato plants will require trimming at the top but leaving lower stems to trail.

Rotary members have been helping with clean ups and watering at well site.
Diane has asked Steve Frazier at the VFW to request help for Terry in maintaining the flag site. This is still to be resolved.

Awards Judging Procedure: Diane requested a motion to move the August 6th meeting to July 30th so that voting for award winner nominees can be accomplished sooner. Motion by Callie and Terry made and all approved. Diane will notify Dianne and Michelle.

Sectioned maps, scoring criteria, recording forms, and lists of establishments in each section were distributed. Members were assigned a section to canvas and record scores. Examples of criteria were discussed along with photos of examples. Everyone was encouraged to tour their section together for consistency in scoring.

One commissioner from each section volunteered to form a committee with Diane to prepare a nomination list from all the sections:

Callie (section 1&2) with Nachi
Julie Mantay (3) with Yumi and Amanda
Suemarie (4) with Sally and Liliana
Julie Mundy (5) with Terry

Committee members will meet Wednesday, July 25th at 8:30 am to compile the list of the highest scores.

Closing; Wear or bring pink shirts for possible photo after July 30th meeting.
Mark September 25th for Rotary Awards Luncheon

Motion to dismiss approved. Meeting adjourned at 9:40 am.

Respectfully submitted by Callie Milroy and Diane Pittaway