

City of Northville
CITY COUNCIL REGULAR MEETING MINUTES
July 2, 2018

Mayor Roth called the meeting to order with the Pledge of Allegiance at 7:00 p.m. in the City of Northville Municipal Building, City Council Chambers, 215 W. Main Street, Northville, Michigan, 48167.

ROLL CALL

Present: Mayor Ken Roth, Mayor Pro Tem Nancy Darga, Councilmembers Sam Ekong and Marilyn Price

Absent: Councilmember Patrick Giesa (excused)

Also

Present: City Manager Patrick Sullivan, City Clerk Dianne Massa, Police Chief Michael Carlson, Planning Consultant Sally Elmiger, City Attorney Gregory Need, and one citizen

Mayor Roth read a statement informing those present that the City Council meeting was being recorded for rebroadcast on the City's website. By remaining at the meeting, consent is inferred by those present to have their voice and image recorded and posted on the City's website.

PRESENTATIONS

A. Citizens Comments None

APPROVAL OF AGENDA AND CONSENT AGENDA

Motion Darga, seconded by Ekong to approve the agenda and consent agenda as presented.

Approve City Council Minutes of:

- Regular Meeting of June 18, 2018

Receive Bills List:

- Accounts Payable Week of June 18, 2018

Receive Board and Commission Minutes:

- Housing Commission: 5/9/18

Receive Departmental Reports: None

Board and Commission Appointments:

- Beautification Commission: Reappoint Douglas Bingham, Gary Haas, Sally Hayes, Suemarie Klimek, Liliana Miyahara, Callista Milroy, and Diane Pittaway, three-year terms expiring 6/30/21

- Arts Commission: Reappoint Sue Taylor, three-year term expiring 6/30/21

- Request to Place Ribbons / Tie Michigan Teal / September as Ovarian Cancer Awareness Month

- Street Closure Request / Pheasant Hills Subdivision Block Party / Amended Request
Motion carried unanimously.

NEW BUSINESS

A. Adoption of Master Plan Amendments

In April 2018, City Council distributed the proposed Master Plan text amendments to adjacent communities for comment. These entities had 42 days to comment; no comments were received. On June 5, 2018, the Planning Commission conducted a public hearing on the draft amendments. No comments were received at that meeting. The Planning Commission determined that no additional revisions to the Master Plan were needed and adopted the resolution regarding the text amendments.

A memo from the City's Planning Consultant outlining the process, and the Planning Commission recommendation was provided for City Council's review. A separate communication from the Oakland County Coordinating Zoning Committee endorsed the proposed Master Plan amendments. Planning Consultant Sally Elmiger was available for questions.

City Council Comments: In response to a question, the Planning Consultant explained that the language in the letter received from Oakland County, which found the proposed amendments "not inconsistent" with the master plans of surrounding communities, mirrors the language in the statute pertaining to county review. It was also explained that while notified, Wayne County does not respond, and their silences is taken as "consent."

Motion Ekong, seconded by Price to approve the Master Plan text amendments as presented. **Motion carried unanimously.**

B. Traffic Control Order

18-01 / S. Wing – Main to Cady

On June 4, 2018, the Downtown Development Authority Parking Committee recommended that two parking spaces on the east side of Wing Street south of Main Street be changed from two-hour parking to fifteen-minute parking. This change would accommodate a new business, Sweet Brew 'N Spice Café, 133 W. Main St, Suite # 230. The change will accommodate a customer base which is expected to come and go in a matter of minutes rather than stay for prolonged visits.

Traffic Control Order 18-01 is written to accommodate fifteen-minute parking for two northern most parking spaces on the east side of South Wing Street south of West Main Street from 6:00 a.m. to 6:00 p.m. .All other parking spaces on South Wing Street between Main and Cady remain as they are currently with the exception of the four southern most spaces on the west side of Wing. These four spaces will be shifted north approximately six feet to meet the thirty foot distance from a stop sign requirement in the law (257.674 (1) (g)).

City Council Comments: In response to concern that adjacent businesses may not like the City accommodating parking geared toward two businesses, Staff explained that the building owner is supportive of this change.

Motion Ekong, seconded by Darga to establish Traffic Control Order 18-01 as written and as a permanent order. **Motion carried unanimously.**

C/D. Traffic Control Orders

18-02 W. Main – Wing to High

18-03 Parking in Half Circle Drive of City Hall

The City Manager brought to the attention of the DPW Director, Fire Chief, and Police Chief, concerns about citizens being blocked in the half-circle drive at the front of City Hall by firefighters in their privately owned motor vehicles responding to the Fire Department on emergency calls. A plan to address this issue was recommended by the former DPW Director to:

- Add authorized emergency vehicle parking on W. Main Street.
- Assign open parking to the south half of the half-circle drive.
- “No Parking Anytime” would be posted for the north half of the half-circle drive.
- The half-circle drive would be one-way traffic, with travel being from west to east.
- Add authorized emergency vehicle parking on W. Main Street.

The plan was sent to the Transportation Improvement Association (TIA) for review. TIA recommended some minor changes to the W. Main St. parking, which were implemented or written in the traffic control order.

Traffic Control Order 18-02 was written to accommodate emergency vehicle parking on W. Main St. between High and Wing for Fire Department personnel responding to emergency calls in their privately owned motor vehicles authorized by the Fire Chief. Act 300 of 1949, MCL 257.2, Section 2 (1) (a) defines, in part, an authorized emergency vehicle as “... privately owned motor vehicles of volunteer or paid fire fighters, or volunteer members of an emergency rescue unit if authorized by the chief of an organized fire department...” The locations of these parking areas are described in the Traffic Control Order and are shown on the aerial view photo included with the Traffic Control Order.

Traffic Control Order 18-03 was written to accommodate one-way traffic in the north half of the half-circle drive of City Hall and open parking in the south half. The locations of these parking areas are shown on the aerial view photo included with the Traffic Control Order.

City Council Comments: Discussion ensued pertaining to how personal fire fighter vehicles are identified, and the need for community education so it is understood that these are emergency vehicles. It was also explained that, at this time, only signs will be posted to convey the parking changes. Parking spaces may be striped at a later time if necessary.

Motion Price, seconded by Ekong to establish Traffic Control Orders 18-02 and 18-03 as written and as a permanent order. **Motion carried unanimously.**

E. Request to Enter Closed Session

Attorney-Client Privileged Communication / Real Estate Matters

Motion Ekong, seconded by Price to enter into Closed Session pursuant to Section 8(h) of Public Act 267 of 1976, relating to the June 29, 2018 attorney-client privileged communication to City Manager Sullivan from Gregory K. Need, the City’s attorney for real estate matters. **Roll Call Vote. Yes: Darga, Ekong, Price, Roth. No: None. Motion carried.**

Meeting recessed 7:18 p.m. Meeting reconvened 8:05 p.m.

MAYOR AND COUNCIL COMMUNICATIONS

A. Mayor and Council Communications

Darga spoke of a recent SEMCOG session that focused on road funding in Michigan. Michigan spends the least on its roads, compared to road funding in other states.

Discussion ensued pertaining to the arrangements for Council's participation in the Independence Day Parade.

B. Staff Communications None

Being no further business, the meeting was adjourned.

Adjournment: 8:07p.m.

Dianne Massa, CMC
City Clerk

Ken Roth
Mayor

Approved as submitted: 8/6/18