

**City of Northville**  
**ELECTION COMMISSION**  
**MEETING MINUTES**  
**September 6, 2017**

A meeting of the Election Commission of the City of Northville, Michigan, was held at the City of Northville Municipal Building, Council Chambers, 215 West Main Street, Northville, Michigan, at 8:01 a.m. at which time and place the following Commission members were present:

**Present:** Dianne Massa, City Clerk/Chairperson  
Robert Marzano, City Attorney  
Councilmember Marilyn Price

**Absent:** None

**Also Present:** None

**Citizen Comments**

None

**Approval of the Agenda**

**Motion Marzano, seconded by Price** to approve the agenda as presented. **Motion carried unanimously.**

**Approval of the Minutes**

**Motion Marzano, seconded by Price** to approve the July 31, 2017 Election Commission meeting minutes as presented. **Motion carried unanimously.**

**New Business**

**A. Ballot Layout – November 7, 2017 City General Election**

The City is working with the Oakland County Clerk's Office for scanner and touch writer programming, ballot layout, and printing. The ballots will be printed by Printing Systems in Taylor, Michigan. Printing Systems is state-certified to print ballots for the Verity system.

It was explained that the ballot layout and proof were also reviewed by the Michigan Bureau of Elections and it was found to be in compliance with State Election Law and Bureau of Elections guidelines.

Due to implementation of the new Verity system, voters will now darken a box instead of an oval next to their choice. Also, as the ballot layout is done by “county,” the Precinct 1 ballot will have the county header changed to “Wayne” by Printing Systems before the ballots are printed. Oakland County is not able to make that change because they are programming countywide.

In response to Commissioner questions, it was explained that the candidate names for City Council do not rotate on this ballot because there are only two candidates running in a “vote for not more than two” contest. It was also explained that Absent Voter ballots issued to voters are the same ballot as the precinct ballot. We start with ballot number one for the AV voters, and continue issuing ballots in sequential order. On Election Day, the remaining ballots are sent to the polling place for use as a precinct-based ballot.

**Motion Price, seconded by Marzano** to approve the ballot layout as presented. **Motion carried unanimously.**

#### **Discussion**

The Election Commission will need to meet in October to appoint the board of election inspectors and conduct the public accuracy test.

Being no further business to come before the Election Commission, the meeting was adjourned.

**Adjournment: 8:08a.m.**

Respectfully submitted,

Dianne Massa, City Clerk  
Chairperson

Approved as submitted: 10/16/17