

**City of Northville**  
**ELECTION COMMISSION**  
**MEETING MINUTES**  
**October 16, 2017**

A meeting of the Election Commission of the City of Northville, Michigan, was held at the City of Northville Municipal Building, Council Chambers, 215 West Main Street, Northville, Michigan, at 8:03 a.m. at which time and place the following Commission members were present:

**Present:** Dianne Massa, City Clerk/Chairperson  
City Attorney Robert Marzano  
Councilmember Marilyn Price

**Absent:** None

**Also Present:** None

**Citizen Comments** None

**Approval of the Agenda** No changes requested.

**Approval of the Minutes**

**Motion Price, seconded by Marzano** to approve the September 6, 2017 minutes as presented.  
**Motion carried unanimously.**

**New Business**

**A. Establish the Use of Absent Voter Counting Boards and Appoint the Board of Election Inspectors for the November 7, 2017 City Election**

The Commission reviewed the proposed Board of Election Inspectors and Receiving Board members. When determining the number of precinct board members, factors taken into consideration are: the type of election, the contests and proposals on the ballot, previous voter turnout, and the estimated turnout for the upcoming election. Applications are on file for each inspector.

<b><u>Precinct 1</u></b>	<b><u>Political Party</u></b>
Janiece Paver, Chairperson	D
Angel Castro	R
Lorna Massa	R
Wendy Gutowski	D
Terry Mittman	R
Michelle Avallone	R

<b><u>Precinct 2</u></b>	
Alyse Hydel, Chairperson	D
Jerry Mittman	R
Jo Ellen Hyatt	R
Sally Keys	D
Linda Bastien	D
Laura Sparling	D

<b><u>Absent Voter Counting Board</u></b>	
Edith Paradowski, Chairperson	D
Alice Fleck	R
Michael Hyatt	R
Mary Lu Talraas	D

<b><u>Receiving Board</u></b>	
Sandi Wiktorowski	D
Cindy Kushner	R

**Motion Marzano, seconded by Price** to establish the use of an Absent Voter Counting Board and appoint the above members as the Election Inspectors and Receiving Board for the November 7, 2017 Election. Further, the City Clerk is authorized to make emergency appointments as necessary to ensure sufficient staffing at each precinct. **Motion carried unanimously.**

### **B. Public Accuracy Test**

The Election Commission chose Precinct AV2 as the test precinct. An explanation was provided pertaining to the logic testing ballot chart and how the test ballots were marked. The ballots were marked in accordance with the test procedures provided by the State Bureau of Elections. The public accuracy test was conducted and the test ballots were tabulated and the results matched the predetermined results.

The scanner was reset to zero. The test ballots, public accuracy test results, and corresponding paperwork were placed under seal.

**Discussion**

Being no further business to come before the Election Commission, the meeting was adjourned.

**Adjournment: 8:30 a.m.**

Respectfully submitted,  
Dianne Massa, City Clerk  
Chairperson

Approved as submitted: 7/16/18