

**Northville Housing Commission  
Regular Meeting Minutes  
Wednesday, November 12, 2014  
6 p.m.**

*Commissioner Nehs called the Housing Commission meeting to order at 6 p.m.*

**ROLL CALL:** Present: Commissioners Nehs, Deneau, Catallo, Kipke and Schultz; Council Liaison Ekong; Director Necelis; Maintenance Manager Parks; and Administrative Assistant Ziemba.

It was motioned by Commissioner Deneau and supported by Commissioner Schultz to amend the agenda/consent agenda as presented to move the donations acknowledgements from Information to Presentations.

*Carried unanimously*

**CONSENT AGENDA:**

- A. Housing Commission meeting minutes of October 8, 2014.
- B. Housing Commission Invoice Distribution Report dated October 2014.

Northville resident Karen Hasenstab was acknowledged for her donation of a 70-inch television, sound bar, mounting equipment, DVD player and installation of the equipment as well as a five-year warranty on the television. Andrea Logan and Judy Caroselli also were acknowledged for their donation of a treadmill and recumbent stepper for the Allen Terrace exercise room.

**CITIZENS COMMENTS:** Dave Davis reported that Girl Scouts from Northville would be visiting the building on December 11 to make cookies and entertain the residents. He also said the resident council is looking for someone to handle snow removal in between residents' vehicles this winter. Director Necelis said a resident changed some fourth-floor furniture for the old lobby furniture. The wicker furniture that was on the fourth floor was moved to the Activity Room. Some people did not like the change. Responding to a question about a gas leak, Maintenance Manager Parks said the boilers were inspected in September and no leaks were detected inside the building. There was a hairline crack in a pipe outside the building. A resident complimented the pumpkins donated by Amerman Elementary School, the flowers planted by the Beautification Commission and the Veterans Day observance organized by Allen Terrace resident Erik Cuolahan on November 11. A resident said the barbeque grill was too small; another agreed and thanked the commission for approving the grill area.

**COMMUNICATIONS:** Amerman School

**COUNCIL LIAISON REPORT:** Councilman Ekong thanked the Northville residents for their donations to Allen Terrace and said he would inform the City Council. He also commented on the recent retirement of the fire chief and appointment of a new chief and captain.

**HOUSING COMMISSION:** Director Necelis said there was a vacancy loss of \$135 for the month of October. There were four move-out notices and three move-ins; one unit is still available. Commissioner Nehs complimented Maintenance Manager Parks for keeping up with all the work orders for October. Commissioner Nehs said the commission wants to come up with a new process to review housing applications before approving them. She said trying to examine them during a meeting wasn't the best method. It was decided to review them prior to the meeting. (Discussion and voting would be during the meeting).

It was moved by Commissioner Catallo and supported by Commissioner Deneau to approve the applications as presented.

*Carried unanimously*

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** The only item mentioned was the \$2,715 spent on the grill area.

It was motioned by Commissioner Deneau and supported by Commissioner Catallo to approve the first-quarter budget amendments as presented.

*Carried unanimously*

**INFORMATION:** Commissioner Nehs reminded everyone to respond to the floor reps for the holiday dinner on December 3. A resident thanked the commission for the holiday dinner. Director Necelis said six parking blocks were ordered, but the wrong ones were delivered. The ones that were received were solid and would not allow drainage. Also, our technology advisors are looking into new equipment to improve wifi access in the building.

**COMMISSIONER COMMENTS:** None

**ADJOURNMENT:** It was moved by Commissioner Deneau and supported by Commissioner Catallo to adjourn.

*Carried unanimously*

Time of adjournment: 6:50 p.m.

Respectfully submitted,

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Barbara Ziemba, Administrative Assistant