

**Northville Housing Commission  
Special Meeting Minutes  
Friday, December 1, 2017  
3 p.m.**

*Commissioner Schultz called the Housing Commission meeting to order at 3 p.m.*

**ROLL CALL:** Present: Commissioners Schultz, Deneau, Catallo, Ronayne and Mittman; Maintenance Manager Parks; Administrative Assistant Ziemba.

**GUESTS:** Mayor Ken Roth, City Manager Patrick Sullivan

It was moved by Commissioner Schultz and supported by Commissioner Mittman to approve the special meeting agenda.

*Carried unanimously*

**CITIZEN COMMENTS:** None

**NEW BUSINESS:** Commissioner Schultz remarked that 36 resumes for the housing director position were received by the city. He read off some of Ms. Emmanuel's accomplishments and credentials: division director for the Livonia Housing Commission; bachelor of science in business administration from Eastern Michigan University; and an Army veteran.

It was recommended that the appointment of Tracey A. Emmanuel as Housing Director be confirmed by the Northville Housing Commission.

It was moved by Commissioner Catallo and supported by Commissioner Mittman to confirm the appointment of Tracey A. Emmanuel as Housing Director at a starting salary of \$60,000.

**COMMISSIONER COMMENTS:** Commissioners Deneau and Catallo said Ms. Emmanuel looked well qualified for the position. Commissioner Ronayne said he had confidence in the selection system and the makeup of the interview committee. He also said it wasn't surprising that the city received 36 resumes for the post as Allen Terrace is well known a crown jewel for Northville. Commissioner Schultz mentioned that perhaps a coffee social could be organized to give residents a chance to meet Ms. Emmanuel. A vote on the salary figure will go to the City Council on Monday, Dec. 4.

**ADJOURNMENT:** It was moved by Commissioner Catallo and supported by Commissioner Deneau to adjourn.

*Carried unanimously*

Time of adjournment: 3:10 p.m.

Respectfully submitted,

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Barbara Ziemba, Administrative Assistant